



APPLICATION TO ASSIST THE BOONE COUNTY COUNCIL ON AGING

815-544-9893

www.keenage.org

Please fill out both sides and return to Keen Age Center. Check the box after your answer.

Name: _____

Address: _____

Phone: _____

Is there a day that does not work well for you? Mon [] Tue [] Wed [] Thurs [] Fri []
AM (8 AM-12 PM) [] PM (12-4:30 PM) []

Are you employed? Yes [] No [] If yes, Where? _____
What has been your most recent job or volunteer position? _____

Which manner of volunteering would you prefer? Task orientated [] regularly scheduled [] pick & choose []

Do you have limitations that could affect your volunteering abilities? Yes [] No []
If yes, please give further information: _____

Do you have a volunteer group affiliation? Yes [] No []
If yes, please list any clubs or organizations to which you belong and other places where you do volunteer work:

What types of activities do you like to do for fun? _____

Do you have any certificates or licenses you would like to tell us about? _____

Volunteer Talents and Interests

What types of things are you interested in doing? _____

Check the box in front of things that interest you.

- [] Greeting people and helping them get to where they want to be? (1, 2, or 3 hrs. blocks of time)
[] Do you like working with numbers? Helping others fill out their tax forms? (4 months, Background check.)
[] Assist outreach staff in preparation of forms following training. (Background check)
[] Changing the decorations throughout the building
[] Sending out thank you notes, letters, and special event cards
[] Updating lists, data entry
[] Being a host at events: getting the food and drinks ready and seeing that things are cleaned up afterward
[] Raising money and donations of items
[] Planning medical screenings

Please fill out other side. Thank you.

- Coordinating a book group or other specialized group
- Are you interested in projects that you can be given to take care of from start to finish?
- Would you like to, on occasion, be outside driving to different locations and delivering meals to homebound individuals?
- Do you like to visit with others, drive people to medical appointments in Rockford area using agency car?
(Drivers license check)
- Computer skills - Share computer skills and teach others new technology.
- Maintaining the building- seasonal cleaning
- Coordinate a program, activity, or event. (ex. Book Club or Birthday Coffee)
- Assemble favors for homebound individuals and special events.
- Taking care of plants
- Library-Host ½ hour book exchange time, sort and take extra books to the public library.
- Craft Project: plan monthly craft, make a list of supplies that are needed, see that an article is created, and show how the craft is done. You will not provide the supplies.
- Special Events - Host the BCCA/Keen Age Center Pavilion at the BC Fair; participate in the parades & other seasonal events. Decorating and serving at suppers, socials, and events.
- Fitness Factor- be a member on the committee and/or arrange a quarterly tournament in the activity of your interest.
- Help us coordinate the fundraising dinners.
- Give the coordinator ideas on educational & informational programs, health screening, crafts, and trips that are wanted.
- Love working with food. Baking, cutting pies.
- Share a talent or special hobby. _____

I am willing to volunteer in the marked areas for Boone County Council on Aging.

Signature of Applicant

Date:

Volunteer Coordinator

Date:

Executive Director: _____

Date: _____

Emergency Contact Information

Name _____

Address _____

Daytime Phone () _____

Relationship to you _____